

**Fairfax-Falls Church Local Human Rights Committee
Meeting Minutes**

December 13, 2006 at 1:00 p.m.
Pennino Building / Human Services Center
12011 Government Center Parkway
Room 836A

Committee Members in Attendance: Loretta Redelman (Chair), Judy Regner, Wendy Keating, Thomas Williams

Committee Members Excused: Betty Gardner

Others in Attendance: Anita Robinson (Pathway Homes), Al El Tagi (APTS), Nicole Numbers (APTS), Laura Carr (APTS), Ludovic Marie (MVLE), Cheryl Simpkins (MVLE), Tim Simmons (HR Advocate), Lisa Blecker (LHRC Support)

The meeting convened at 1:05 p.m. Minutes from the November 8th meeting were approved as submitted.

I. Annual Summary

A summary of the annual human rights activities were presented to the LHRC by Anita Robinson of Pathway Homes, Inc.

II. Executive Session to Review Client Issues

A motion was made, seconded and voted on to move into Executive Session to review client issues at 1:40 p.m. and the Committee came out of Executive Session at 3:30 p.m. Four behavior plans were reviewed and accepted for three months. There were recommendations for one plan requesting a statement from the physician that the toileting protocol would not cause medical problems and that data be taken showing the frequency the individual uses the restroom as an emergency. Another plan had recommendations that snacks and drinks be available during times the refrigerator was locked and that only staff have keys to unlock the refrigerator and the plan be amended to state that. Eleven quarterlies were reviewed and accepted for 3 months. There were recommendations on three quarterlies. The recommendations included adding specific fading criteria for phone use, APTS to follow-up on the appointment with the psychologist for one individual, and for one program to clarify fading criteria. It was also noted that ICF's are not allowed to have PRN orders for psychotropic medications.

The committee also requested that Tim Simmons follow up with Cameron Glen to clarify what is done there for one individual that is also served by one of the day support providers. Loretta Redelman agreed to write a letter to one program to be shared with an individual's family to introduce the LHRC and describe their functions to try to address the family's concerns about monitoring restrictions.

III. Committee Business Session

The committee reviewed and approved a draft response for the research request from GMU. The committee agreed that the records for the individuals who participated in the study could not be accessed without a current authorization form.

Loretta Redelman updated the committee on information about Logisticare, the broker for much of the transportation in the State through a contract with DMAS. The regional committee has developed a form that will be distributed to affiliates to document issues.

Loretta Redelman and Judy Regner will write a letter to a provider requesting a response to a fact-finding hearing.

Lisa Blecker will request from Blue Ridge Residential Services a letter from the other LHRC they are affiliated with that approved their policies and procedures.

In January, the SHRC will review the application for a potential new member to the LHRC.

IV. Advocate's Report

Tim Simmons shared that one provider's policies and procedures have still not been accepted. The office is still awaiting revised procedures. His office did find that the policies and procedures for LifeLine of Virginia did comply with the regulations.

The meeting was adjourned at 4:30 p.m. The next meeting is scheduled for: **Wednesday, January 10th**, at 1:00 p.m. in Room 836 A of the Pennino Building, 12011 Government Center Parkway, Fairfax County Government Center Complex.